

Jharkhand State Livelihoods Promotion Society

(Under the aegis of Rural Development Department, Govt. of Jharkhand)

2nd Floor, JSAMB Building, Itki Road, Hehal, Ranchi-834005

Phone No. 0651-2951915/ 16

Email – jslps.ranchi@gmail.com , Website – www.jslps.in

No: JSLPS/ 1187

Date: 20/10/2021

Tender Call Notice

Sealed tenders are invited from registered Hotels/institutions for empanelment towards providing services for lodging & boarding for the guests, conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS. The detailed term & conditions and prescribed formats for submission of tender are available in the website of JSLPS e.g. www.jslps.in, which can be downloaded for use. Interested agencies may submit their tender in a sealed cover super-scribing as "**Tender for Empanelment of Hotel/Institutions**" to the undersigned on or before 15.30 hours of 17th November'2021.

Sd/

Chief Executive Officer

Address for submission of Bid:

The Chief Executive Officer

Jharkhand State Livelihood Promotion Society

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Itki Road, Hehal, Ranchi-834005

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Background: Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. During every months 5-6 nos. of Training/meeting/workshop being organized by JSLPS for different activities. In this backdrop, the Society requires the services of a hotel for providing accommodation and training/conference hall facility on hiring basis as and when required.

Objective: - Hiring of Conference Hall for different meeting/training of JSLPS.

A. Scope of Work:-

1. Providing conference hall for training/meeting & workshop along with fooding and lodging facility.
2. Arranging stationery items for the workshop along with transport support for the guests/participants of the training/meeting and workshop.
3. The rate should be valid for a period of one year from the date signing of the contract and price should be remain unchanged during that period.
4. All the booking should be accepted through email or over telephone.

B. Key requirements: -

1. The hotel/institution have a valid GST registration certificate.
2. Capacity to accommodate 40-150 participants in the conference hall with fooding.
3. Provision of transport for pick up and drop facility to the guests/participants from Airport & Railway Station.
4. Provision of sound system, projector etc. for the conference/workshop/meeting etc.
5. Facility for in-house services for tea/snacks mineral water etc.
6. All the conference hall should be provision of air conditioning.
7. Providing attendant during the conference for assistance for any problems occurred during conference.
8. The tender shall be remained valid for a period not less than **60 days** from the last date specified in the tender.

C. Process of Submission:

The bidders will submit their technical and price bid separately in separate envelope during the stipulated date and time in the prescribed format as mentioned in the tender documents. The tender will be opened at **16.00 hours** of last date mentioned in the tender.

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Annexure-I

Technical format for submission of tender

SL. No	Requirement	Compliance	Remarks
01	Name of the Hotel with complete Address with Phone No. & email ID		
02	GST Registration No.		
03	Service Tax Regd. No. Any Other Registration if any:		
04	Capacity to accommodate in the conference Hall		
05	Capacity to accommodate nos. of guests		
06	Provision of tea/snacks, lunch & dinner		
07	Provision of pick-up and drop facility from Airport & Railway Station.		
08	Availability of Power back up facility during conference		
09	Provision for providing conference pad/pencil etc./mineral water		
10	Parking facility for four wheelers, please mention the capacity of vehicle parking		
11	Any Other facilities to be provided by the Hotel, please mention:		

Name of the Hotel:

Name & Designation of the Authorize person:

**Authorize signatory
Name & Designation
Official seal**

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SL. No	Requirement	Rate (Rs.)	Remarks
	Conference Hall Charges with fooding	Rate per participant (Excluding GST)	
01.	Meeting/workshop within 25-40 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter per participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian & 1 non-vegetarian items including Rice, Roti, Naan etc.)		
02.	Meeting/workshop within 25-40 participants with all the above items excluding breakfast.		
03.	Meeting/workshop within 41-60 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter per participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian & 1 non-vegetarian items including Rice, Roti, Naan etc.)		
04.	Meeting/workshop within 41-60 participants with all the above items excluding breakfast.		
05.	Meeting/workshop within 61-100 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter/participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian & 1 non-vegetarian items excluding Rice, Roti, Naan etc.)		
06.	Meeting/workshop within 61-100 participants with all the above items excluding breakfast.		
07.	Meeting/workshop above 100 and less than 150 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter/participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian & 1 non-vegetarian items excluding Rice, Roti, Naan etc.)		
08.	Meeting/workshop above 100 and less than 150 participants with all the above items excluding		

	breakfast.		
09.	Providing LDC projector with screen, Sound System with cordless mike etc	Rate per Day. Rs.	
10.	Single bedded AC suits or room with complementary breakfast	Per Day Rs.	
11.	Single bedded AC suits or room with complementary breakfast and pick- up & drop facility		
12.	Double bedded AC suits or room with complementary breakfast	Per Day Rs.	
13.	Double bedded AC suits or room with complimentary breakfast and pick- up & drop facility		
14.	Dormitory for single occupant	Per day Rs.	
15.	For residential Double bedded AC room with breakfast, lunch and Dinner with day conference menu mentioned on sl. no-03	Per day Rs	
16.	For residential Triple bedded AC room with breakfast, lunch and Dinner with day conference menu		
17.	Single bedded dormitory with hall		
18.	For residential four bedded AC room with breakfast, lunch and Dinner with day conference menu		
19.	Meeting workshop for 20-60 participants with all items mentioned on sl. no-03 without non veg.		
20.	For residential Double bedded AC room with breakfast, lunch and Dinner with day conference menu mentioned on sl. no-03 without non veg.		
21.	Single Day Meeting with sealed mineral water bottle (1 ltr.) and veg/non veg. snacks minimum 20 participants		
22.	Single- or double-bedded rooms with buffet breakfast/lunch/dinner for minimum one month duration		

During meeting/workshop conference hall will be provide as a complementary as per the requirement of the participants without any additional charges. Any complimentary items/facilities other than above, may please be mentioned

We hereby undertake that the above rates shall be continued for a period of one year without any changes.

**Signature of the Bidder
Name & Designation
Official seal**